

DDP - 8839-59
30 December 1959

25X1A9a MEMORANDUM FOR: [REDACTED]

SUBJECT : Travel Voucher for Period 22-24 November 1959 \$145.16
12-15 December 1959 \$152.45

1. Subject voucher ^{have} ~~has~~ been processed and approved in the amount ^{have} of \$ 297.61 which ~~has~~ been applied against the related travel advance in the amount of \$ 175.00 ^{22 November 1959} dated 12 December 1959 ^{150.00}.

(Or outstanding balance of original advance _____.)

The balance of the advance to be refunded is \$ 27.39. Should

25X1A9a you desire to refund by personal check, please make it payable to [REDACTED]

25X1A9a [REDACTED]

2. Early settlement of your account will be appreciated.

25X1A9a

[REDACTED]
Finance Officer

Enclosures: as stated above

Recap:

22 Nov. - Adv. against DDP-DD/P 8522-60	\$175.00	
22-24 Nov. - Acctg	145.16	
Bal Due from Traveler		29.84
12 Dec. - Advance Against DDP-DD/P 8635-60	150.00	
13-15 Dec. Acctg	152.45	
Bal Due Traveler		(2.45)
Net Bal. Due from Traveler		<u><u>27.39</u></u>

Dist:

25X1A9a 2 - Addressee
1 - Personnel File [REDACTED]
✓ 1 - Chrono

RVB:nh/30 December 1959